

## ESSEX COUNTY OFFICE OF THE MANAGER

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932 Telephone (518) 873-3332 · Fax (518) 873-3339

Linda M. Wolf, CPA Purchasing Agent

May 1, 2017

Polsinello Fuels Inc 241 Riverside Ave Rensselaer NY 12144 ATTN: David McClintock

Re: Notice to Bidders - HYDRAULIC OIL FOR COMPACTORS

Dear Mr. McClintock:

We have awarded the above mentioned bid to your company in the amount of \$192.99 per 55 gallon container.

This Notice of Bid/RFP Award is subject to the terms and conditions of Appendix D – Standard Clauses for Essex County Contracts and Appendix E – General Specifications for Procurement Contracts in the bid document. The vendor shall not have any legal or equitable rights until a Purchase Order that is acceptable to Essex County is provided to you.

A copy of the Tally Sheet and Award are available on our website at: <u>www.co.essex.ny.us</u>.

A Purchase Order will be provided to you shortly.

As per the requirements of the bid document, please provide a copy of your Certificate of Insurance to this office.

Thank you for your participation.

If you have any questions about the above, please call me at 518-873-3332.

Sincerely,

Linda M. Wolf, CPA Purchasing Agent

LMW/dt